

Canyon Lake Tour of Homes Guidelines

Updated Dec. 27, 2011 per tour coordinator Ginger Montgomery:

- 1) Tour dates: North Side is the first Wednesday of the month. South Side is the third Wednesday of the month.
- 2) You must be a licensed REALTOR® to have listings on tour.
- 3) **Please note: you can only have the same listing on tour one time during the year.** If you have a new construction, you might need to consider if you need to wait until it is completed before putting it on the tour.
- 4) Tour begins at 9:00am. We meet at a designated office between 8:45am and 9am. We try to be done by 11:30am.
- 5) If you have a home on the tour, you need to make sure you view all the properties on tour. I realize that everyone has things come up and may have to leave – let me know. If you are unable to be on the tour, you may designate someone in your place, but they need to stay until the end also.
- 6) If you have a home on tour and fail to show or let me know you need to be removed, you may be dropped from the tour list. Emergencies are an exception.
- 7) I do the tour on a first come, first serve basis. I go by when I received your email. If the tour is full, I will put you on the top of my list for next month.
- 8) Let me know if you want to serve lunch; I will schedule you last on the tour.
- 9) When you send me your listing for the tour, please send MLS #, address and price. I need that information to work up tour.
- 10) There is a \$5.00 fee for each house you have on tour. This is due at the beginning of the tour, no exceptions. The \$5.00 goes into a drawing at end of tour. You must attend the complete tour to be in the drawing. This is a very inexpensive way to get your listing viewed and also a good listing tool.
- 11) We try to carpool and I ask that if you are leading, please drive so everyone can keep up.
- 12) We welcome visitors from title companies and mortgage companies.

Please feel free to contact me with any questions!

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