

# GRI: Real Estate Finance



GRADUATE,  
REALTOR®  
INSTITUTE

The GRI program is designed for agents with one to three years of real estate experience.

## Hosted by

New Braunfels/Canyon  
Lake Association of  
REALTORS®

## Where

1000 N. Walnut Ave.  
Ste 150  
New Braunfels, TX 78130

**When** April 17, 18, 24, & 25, 2012

**Registration** 8:00am, April 17

**Class** 8:30 - 5:30 all days

**Instructor(s)** Candace Cooke

## Registration

Please complete form below

### Credit

Earn 30 hours of SAE credit

Earn 9 hours of MCE credit

Texas Association of REALTORS®, Inc.

Course# 0444

Provider No. 0001

Name as it appears on license

TREC license # and expiration date

Company name

Address, city, state, ZIP

Company phone

Cell Phone

E-mail address

### Registration fees

NBCLAR Members  \$275 early by **April 3, 2012**  \$300 after that date  
Non-NBCLAR Members  \$300 early by **April 3, 2012**  \$325 after that date

Method of payment  Cash  Check  MasterCard  
 Money Order  Visa

Name on card

Billing Address

Credit card number

Expiration date

Signature

### Course sections

Contract forms, contract procedures, residential finance, and cultural diversity and fair housing.

After successfully completing all three GRI courses, REALTORS® are awarded the prestigious GRI designation.

GRI courses may be taken in any order.

### Public access

This course is open to the public as room allows after all real estate licensees needing MCE credit have been seated.

### Special services

If you require special accommodations to participate, please let us know at least three days prior to the course and attach a written description of your needs.

### Notices

#### Refund/cancellation policy

Full refund if written notification is received by **April 3**. Otherwise, a **\$25.00** cancellation fee will be deducted from your refund. No refunds will be issued after **April 10**.

#### Mail to

NBCLAR  
1000 N Walnut Ave. Ste. 150  
New Braunfels, TX 78130  
fax 830-625-6980 or email to Kat

#### Contact

Kat Hrdina  
membership@nbcirealtors.org  
phone 830-625-6954

education@texasrealtors.com

TexasRealtors.com

800/873-9155

## Course policies

### TREC credit requirements

To ensure your attendance is documented, please be seated when the class begins each day at 8:30 a.m. and return on time from lunch and any breaks extended by the instructor. You also must sign in each morning and afternoon. You will not be permitted to enter the class if you are late in the morning or returning from lunch or any breaks. You will be asked to return to class the following day; no exceptions.

This course provides 30 hours of SAE or 9 hours of MCE credit. To receive credit, you must attend all class hours and pass your exam with a 70% score. No partial MCE credit will be issued. A rush exam processing request will be honored if you attach a \$25 rush fee to your exam (please make checks payable to Texas Association of REALTORS®). Actual exam scores can be provided if requested in writing and accompanied by a \$5 processing fee. To receive course credit, send a copy of your exam results notice to TREC at least 10 days in advance of your license renewal date.

### Makeup provisions

Students who miss part of a course for any reason may not take the exam until they have completed the course makeup work. A student who misses part of any course day must make up the entire day. It is the student's responsibility to find and schedule a makeup course, to pay the makeup fees, and to make final arrangements with the Texas Association of REALTORS®. The local association and the Texas Association of REALTORS® must approve all makeup procedures.

All course and exam makeup sessions must be completed within 90 days of the completion of the original course, or the student will be dropped. Once the makeup work and exam are completed, the student is responsible for submitting his exam results to TREC.

The Texas Association of REALTORS® charges a \$50 fee to make up any missed coursework and the exam. The local association charges a \$50 fee to make up any missed coursework and the exam. Space may be limited when scheduling a course makeup session.

The Texas Association of REALTORS® and the local association each charge a \$25 fee to retake a failed exam. A student who fails the exam a second time must retake the course at full price as set by the local association.

### Incomplete coursework

Students who missed part of the course, who did not take the final exam, or who fail the course exam will be issued an incomplete and will be permitted to make up the course and the exam. Students with an incomplete who later complete the course and exam makeup can receive credit by submitting their exam results to TREC.

Students who attend less than two-thirds of a class, who voluntarily terminate their enrollment, or whose enrollment is terminated for cause by an association/board will be dropped. Students who were issued an incomplete but do not subsequently complete the course and exam makeup work within the allotted timeframe also will be dropped.

### Online course evaluations

A student may complete an instructor evaluation online at TREC's Web site at the following address: <http://www.trec.state.tx.us/education/InstructorEval/>. The student may complete this form anonymously if he chooses.

**I have read and understand the above policies.**

**Signature** \_\_\_\_\_

**Printed name** \_\_\_\_\_

**Date** \_\_\_\_\_